



**BENICIA BOARD OF LIBRARY TRUSTEES
LIBRARY BOARD OF TRUSTEES AGENDA**

**Benicia Public Library, 150 East L Street
Edna Clyne Room
Benicia, CA 94510
February 13, 2024
6:30 PM**

1. Call To Order

2. Roll Call

3. Pledge Of Allegience

4. Reference To The Fundamental Rights Of Public

A plaque stating the Fundamental Rights of each member of the public is posted at the entrance to this meeting room per Section 4.04.030 of the City of Benicia's Open Government Ordinance.

5. Announcements

6. Presentations

6.A CIRCULATION REPORT

Amber Kelly will give her yearly Circulation Report

[Circulation Report](#)

7. Adoption Of Agenda

8. Opportunity For Public Comment

This portion of the meeting is reserved for persons wishing to address the Board of Library Trustees on any matter not on the agenda that is within the subject jurisdiction of the Board of Library Trustees. State law prohibits the Board of Library Trustees from responding to or acting upon matters not listed on the agenda.

Each Speaker has a maximum of five minutes for public comment. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If applicable, a spokesperson may present the views of your entire group. Speakers may not make personal attacks on the trustees, staff or members of the public or make comments which are slanderous or which may invade an individual's personal privacy.

- A. Public Comments
- B. Written

9. Consent Calendar

9.A MINUTES

The board will review and vote on minutes from the January 9, 2024 meeting
[Minutes 1-9-24](#)

10. Board Training

11. Action Items

11.A AGREEMENT WITH BENICIA LITERARY ARTS

Board will review and possibly vote on the revised agreement with Benicia Literary Arts
[BenLitAgreement2024](#)

11.B LIBRARY CARD REGISTRATION POLICY

Board will review and possibly vote on the revised Registration Policy
[Information on change in registration policy](#)

[Registration Policy Revised](#)

12. Information Items

12.A REPORT FROM PRESIDENT

President, Carolyn Cadloni will give her monthly report

12.B REPORT/UPDATE FROM LIBRARY DIRECTOR

- a. Financial Report
- b. Update on Council Items
- c. Arts and Culture Commission
- d. Facilities, Staffing, Policy and Programs
- e. Correspondence/Articles/Other

[January Financials](#)

[News From the Capitol January 10 2024](#)

[Benicia Herald Article](#)

[Black History Article](#)

[Stories around the world article](#)

12.C LITERACY REPORT

[Literacy Report - January](#)

12.D REPORT FROM BOARD LIAISONS

- a. Art Gallery Advisory Committee Liaison
- b. Friends Liaison
- c. Library Foundation Liaison
- d. Poet Laureate Committee Liaison
- e. Historical Museum/Historical Society Liaison

13. Comments From Board And Staff

14. Future Agenda Items

15. Next Meeting

15.A March 12, 2024

16. Adjournment

Public Participation

The Benicia City Council and its Boards and Commissions welcome public participation.

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency's agenda for that meeting. The City Council allows speakers to speak on non-agendized matters under public comment, and on agendized items at the time the agenda item is addressed at the meeting. Comments are limited to no more than five minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the City Council.

Should you have material you wish to enter into the record, please submit it to the City Manager.

Disabled Access or Special Needs

In compliance with the Americans with Disabilities Act (ADA) and to accommodate any special needs, if you need special assistance to participate in this meeting, please contact Kim Imboden, the ADA Coordinator, at (707) 746-4200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting.

Meeting Procedures

All items listed on this agenda are for Council discussion and/or action. In accordance with the Brown Act, each item is listed and includes, where appropriate, further description of the item and/or a recommended action. The posting of a recommended action does not limit, or necessarily indicate, what action may be taken by the City Council.

Pursuant to Government Code Section 65009, if you challenge a decision of the City Council in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing. You may also be limited by the ninety (90) day statute of limitations in which to challenge in court certain administrative decisions and orders (Code of Civil Procedure 1094.6) to file and serve a petition for administrative writ of mandate challenging any final City decisions regarding planning or zoning.

The decision of the City Council is final as of the date of its decision unless judicial review is initiated pursuant to California Code of Civil Procedures Section 1094.5. Any such petition for judicial review is subject to the provisions of California Code of Civil Procedure Section 1094.6.

Public Records

The agenda packet for this meeting is available at the City Manager's Office and the Benicia Public Library during regular working hours. To the extent feasible, the packet is also available on the City's web page at www.ci.benicia.ca.us under the heading "Agendas and Minutes." Public records related to an open session agenda item that are distributed after the agenda packet is prepared are available before the meeting at the

City Manager's Office located at 250 East L Street, Benicia, or at the meeting held in the Council Chambers. If you wish to submit written information on an agenda item, please submit to the City Clerk as soon as possible so that it may be distributed to the City Council. A complete proceeding of each meeting is also recorded and available through the City Clerk's Office.

Contact Your Council Members

If you would like to contact the Mayor or a Council Member, please call the number listed below to leave a voicemail message.

Mayor Young: 707-746-4213

Vice Mayor Scott: 707-746-4213

Council Member Birdseye: 707-746-4213

Council Member Campbell: 707-746-4213

Council Member Macenski: 707-746-4213